

## Sturgeon Heights School Council

September 16, 2019

Present: 16

- 1) Call to Order: Kirsten called the meeting to order at 6:30pm.
- 2) Introductions: Those gathered went around the table introducing themselves. A special welcome to new Vice Principal, Ms. Trombley.
- 3) Additions/Approval of Agenda  
**Melissa moves to approve the agenda, Jill seconds. Carried.**
- 4) Approval of Minutes  
**Laura moves to approve minutes, Stephanie seconds. Carried.**
- 5) Admin Report: The Admin Report was presented by Principal Shannon Requa. Mrs. Requa shared the teacher assignments for the year as well as the individual class sizes. Conversation was had around decreased enrolment in Kindergarten. The Welcome back BBQ hosted almost 400 people and was a successful evening of getting reacquainted. Fire Drills and Lockdown practices beginning soon, a new Hour Zero program division wide is being implemented this year. Mr. Roemmich taking over leading the STEAM club this year. Mrs. Requa shared the School Focus on student achievement, communication and on healthy relationships. The Division focus this year is 'Designed Thinking'. In closing, Mrs. Requa shared upcoming events at SHS, as always a full calendar of school events is available on the school website.  
A suggestion was raised to send out a list of school clubs so that parents are aware, including what ages are invited.
- 6) Trustee Report: Trish Murray- Elliott provided the trustee report. She shared that Division Board supports the individual school councils, including access to the Alberta Council of School Councils. It is important to have a cohesive message, so the board appreciates receiving feedback and input from parents.
- 7) Teacher Report: Kasie Hoffman and Amy Cornet will be alternating as Teacher Representative this year. Kasie Hoffman presented the report tonight. She shared that teachers feel the year has started well and that in coming months there will be more to share.
- 8) PFA Report: This report was presented by PFA President Crystal Belanger. Over the summer 2 benches and the school sign were repainted. PFA elections are tonight, snack shop opened today, new items will be available.
- 9) Old Business:  
N/A

10) New Business:

a) **School Council Chair Year End Report**

Kirsten presented the Year End Report for 2018-2019. The report is sent to the SPS Board by end of September. The theme arising from report was undergoing change and the resulting resiliency. Other recurring themes were literacy, communication, and change such as new trustee, Christmas Concert changes, evolving roles of parent reps, changing of admin. Additional highlights were use of tech, pink shirt day, counselor activities, grade 9 farewell, junior high options & junior high retention, and how to make minutes more visible.

b) **Review of SC Operating Procedures**

Kirsten reviewed the document with those gathered.

c) **Review of School Council Meeting Dates**

The meeting dates for the 2019/2020 School Council are: October 21, November 18, January 20, February 24, March 16, April 20, May 25<sup>th</sup>, and a windup in June off site.

d) **Review of Council Roles & Responsibilities**

Kirsten highlighted the roles and responsibilities of the various positions on School Council.

11) Elections:

a) **School Council Executive Elections:**

Chair – Tim Van Bruggen , acclaimed unanimously

Vice Chair- Laura Brackett, acclaimed unanimously

Secretary- Katie Richter, acclaimed unanimously

Parent Reps:

ECE- Cheryl Reiter, acclaimed unanimously

Kindergarten- Stephanie Cordova, acclaimed unanimously

Primary (1-3)- Catherine McQuade and Stephanie Cordova, acclaimed unanimously

Elementary (4-6)- Melissa Knezacek, acclaimed unanimously

Junior High (7-9)- Lyndsey Baron and Karla Boddez, acclaimed unanimously

Decision was made to amend Operating Procedures to include an ECE parent rep for Parent Representatives.

We need to ensure that all elected positions are circulated and when they are posted online, emails will be included for parents to reach out if need be. Mrs. Requa would like to post pictures of the representatives online, pictures will be taken at the next meeting.

12) Next Meeting: is October 21, 2019 at 6:30pm

13) Adjournment: Kirsten adjourned the meeting at 7:33pm.

*Respectfully Submitted,  
Katie Richter  
Secretary, SHS School Council*